
MEETING HELD AT: BROXBOURNE SPORTS CLUB, BROXBOURNE
DATE: 26th September 2018 **TIME:** 7.30pm
RE: **MINUTES OF BROXBOURNE SPORTS CLUB ANNUAL GENERAL MEETING**

PRESENT:

Gary Scanlon	Chairman
Geoff Cox	Secretary
Phil Burrows	Treasurer
Ray Watkins	House Chair
Ian Bailey	Ground Chair
Tom Castley	Hockey Delegate
Alan Brewster	Cricket Delegate
Iain Lock	Squash Delegate
Sarah Elliott	Business Development
Mark Neville	Marketing & Communications

plus 17 club members

DATE OF ISSUE: 8th October 2018

Broxbourne Sports Club will rely on these notes as the approved record of matters discussed and conclusions reached during this meeting, unless written notice to the contrary is received by Broxbourne Sports Club within seven calendar days of the issue date of these meeting notes.

Gary Scanlon, the Chairman, welcomed all the members to the AGM.

1.0 APOLOGIES

1.01 Apologies were received from Eric Skilton, Sophie Minter, Richard Grove, Nick Emery, Mark Blake and Ossie Nedjib.

2.0 AGREE THE MINUTES OF PREVIOUS AGM HELD ON 27TH SEPTEMBER 2017

2.01 The minutes of last year's AGM were agreed as an accurate account of the proceedings and proposed by Ian Bailey and seconded by Ray Watkins.

3.0 MATTERS ARISING FROM THE PREVIOUS MINUTES

3.01 Car Park – GS confirmed that we are in detailed discussions with Parking Eye and are close to signing a contract. The reason for the delay in finalising this project was that we had an issue with travellers entering the site so we looked at installing a barrier system which took some time to investigate, but this proved too expensive. Greene King have agreed to replace the gate to the club car park which their lorries have damaged on numerous occasions. Once the Parking Eye proposal has been finalized an information brief will be circulated to members.

GS to action

3.02 Hiring a Business Development person – due to monetary constraints this was not deemed feasible. Sarah Elliott agreed to take on the role with a particular focus on utilising the facilities between 9am and 5pm when there is little activity currently. A recent success

has been arranging a walking football session on Friday mornings which is due to commence on the 5th October.

3.03 Tennis pavilion – this is still a project for the future but it has been noted that a lot of work has been done recently on both the interior and exterior of the building.

3.04 Agreeing a 5 year plan – all sections have been asked to provide list of major capital expenditures expected over the next 5-10 years. This piece of work is ongoing.

PB/committee to action

3.05 Business rating review – PB confirmed that up until now we have not been paying any rates as we have received an exemption from the local Council. Unfortunately, this exemption has recently been withdrawn with a cost implication of £5,000 per annum

4.00 FINANCE REPORT

4.01 PB confirmed that the club achieved a surplus of £30,000 for the financial year ending 30th April compared to £41,000 for the previous year. Bar taking remained at the same level as did the gross profit ratio of 51%. Bar wages saw an increase, however, due to an increase in the minimum wage and the Bar Managers salary. Admin wages were down significantly as we no longer have a Club Manager.

The main club house building has required a lot of attention during the last year including toilet refurbishment, carpet cleaning and boiler maintenance work. Additional work can be expected during the next 12 months due to the age of the building and its infrastructure.

The committee are considering whether the club surplus should be used to pay off the loan from Greene King. GK are aware of this possibility and are going to come back to us with a proposition.

5.00 TO ADOPT THE OFFICERS REPORTS AND ACCOUNTS FOR 2017/18

5.01 The reports were proposed by Tom Castley and seconded by Ian Bailey.

6.00 PLANNED ACTIVITY FOR THE REST OF 2018 AND 2019

6.01 GS commented that the club have invested a lot of money on playing surfaces during the last year and are looking to invest in the showers and changing rooms during the coming year. There have also been discussions with a firm of architects to look at reshaping the layout of the floor space in the club house including providing a disabled toilet and lift. We are also exploring the possibility of erecting a bubble on tennis court number 9 during the winter months.

GS confirmed that between 10 and 12 events were held at the club during the last 12 months but he would like to see more inter-club events such as the volley ball and would

encourage more club members to support the events that take place. Would also like to see more people involved in arranging the events as, at the moment, it is all done by a small group of people.

7.0 TO APPOINT ACCOUNTANTS FOR THE COMING YEAR

7.01 It was agreed that we should continue using Connor Warin. Proposed by Mark Neville and seconded by Ian Bailey.

8.0 ELECTION OF OFFICERS

8.01 There were no new volunteers and the existing committee members all agreed to maintain their existing positions. This was proposed by Alan Brewster and seconded by Tom Castley. So for the coming year the committee will be:

Chairman – Gary Scanlon
Secretary – Geoff Cox
Treasurer – Phil Burrows
Ground Chair – Ian Bailey
House Chair – Ray Watkins
Social Secretary - vacant
Marketing & Communications – Mark Neville
Business Development – Sarah Elliott
Plus a delegate from each section

9.0 ANY OTHER BUSINESS

9.01 Mario Kousoulou raised an issue on behalf of Ossie Nedjib who felt that there was a general view across squash members that details of the recent court fee increase should have been sent out with the membership renewal email. GS apologised for this oversight and confirmed that this was an error.

9.02 Mario Kousoulou also commented that the increase in the court fees from £5 to £6 was a big percentage increase and would like to see a more gradual increase each year rather than a big hit every 3 or 4 years. GS acknowledged this and confirmed that he will look at more gradual increases in both the court fees and annual subscriptions in future.

9.03 Mario Kousoulou noted that the previous Squash Chairman had recently resigned but that there was no notification to members advising them of the vacancy or an invitation to apply for the position. GS and MN commented that there have been continual problems trying to get squash members interested in giving up their time to assist with the management of the squash section despite numerous calls for help. Iain Lock was already sitting on the committee so it seemed a natural fit for him to assume the vacant position of Squash Chairman. IL is looking to set up a squash committee so the views of the membership are more widely represented.

There being no other business the meeting closed at 8.40pm