|  |  |
| --- | --- |
| **MEETING HELD AT:** | BROXBOURNE SPORTS CLUB, BROXBOURNE |
| **DATE:** | 8th October 2019 | **TIME:** | 7.30pm  |
| **RE:** | **MINUTES OF BROXBOURNE SPORTS CLUB ANNUAL GENERAL MEETING** |
| **PRESENT:** | Gary Scanlon | Chairman |
|  | Geoff CoxPhil Burrows | SecretaryTreasurer |
|  | Ray Watkins | House Chair |
|  | Ian BaileyNick EmeryAlan BrewsterIain LockSarah ElliottMark Neville | Ground ChairTennis DelegateCricket DelegateSquash DelegateBusiness DevelopmentMarketing & Communications |
|  | plus 33 club members |  |
| **DATE OF ISSUE:** |  11th October 2019 |
| Broxbourne Sports Club will rely on these notes as the approved record of matters discussed and conclusions reached during this meeting, unless written notice to the contrary is received by Broxbourne Sports Club within seven calendar days of the issue date of these meeting notes. |

Gary Scanlon, the Chairman, welcomed all the members to the AGM.

**1.0 APOLOGIES**

1.01 Apologies were received from Jane Evans, Maureen Gambrill, Janis Wales, Adam Kitching, Jenny Stocker and Ossie Nedjib.

**2.0 AGREE THE MINUTES OF PREVIOUS AGM HELD ON 26TH SEPTEMBER 2018**

2.01 The minutes of last year’s AGM were agreed as an accurate account of the proceedings and proposed by Iain Lock and seconded by Jamie O’Sullivan.

**3.0 MATTERS ARISING FROM THE PREVIOUS MINUTES**

3.01 Car Park – the Parking Eye solution was not pursued because of the complicated administration procedures and the potential for disputes with both members and visitors.

3.02 Agreeing a 5-year plan – all sections have been asked to provide list of major capital expenditures expected over the next 5-10 years. This piece of work is ongoing.

PB/committee to action

**4.00 FINANCE AND CHAIRMAN’S REPORT**

4.01 PB confirmed that the club recorded a deficit oy £671 for the financial year ending 30th April compared to a surplus of £30,000 the previous year. Bar takings were down on the previous year but the gross profit ratio of around 50% remained the unchanged. Bar wages saw an increase of £8,000 as did administrative expenses which were up £5,000. The overall surplus on sports activities was down from £83,000 to £65,000.

The main club house building has required a lot of attention during the last year including a new front door, electrical testing, roof repairs and boiler maintenance work. Additional work can be expected during the next 12 months due to the age of the building and its infrastructure.

GS started by congratulating all sections on their sporting achievements this year with both the men and ladies hockey teams being promoted, in cricket the 1st team won the County Cup, in squash Keith Timms was named England O35s captain and Amber Marshall reached a ranking of number 2 in the country for racketball.

He thanked the small group of permanent staff and the bar staff for keeping the club running and his fellow committee members for their invaluable support.

He noted that bar takings were down, which is a national trend, but is looking to have more regular live music events to help generate more income.

He outlined the disabled lift project and confirmed that we are seeking further quotes and that it is a piece of work which is high up on our list of priorities.

Mario Kousoulou questioned why the car park receipts were down and it was explained that we no longer have any regular paying customers who buy an annual pass. He also questioned why our phone bill is so high and shouldn’t we be looking at other providers. GS explained that he is reluctant to tamper with our current Sky package as we get a very good deal on Sky TV through the ECB and he does not want to jeopardize that.

There was a general discussion around car park and access control and several suggestions were put forward. GS confirmed that the committee is considering all options and will decide on a preferred option shortly.

**5.00 TO ADOPT THE OFFICERS REPORTS AND ACCOUNTS FOR 2017/18**

5.01 The reports were proposed by Ray Watkins and seconded by Sarah Elliott.

**6.00 PLANNED ACTIVITY FOR THE REST OF 2019 AND 2020**

6.01 GS stated that there a number of pieces of work that need to be carried out in the bar area and maybe we should use this as an opportunity to completely redesign the bar area and the balcony.

Nick Emery gave an update on the current status of the Padel Tennis project explaining that the current proposal is risk free to the Club as Game 4 Padel have agreed to shoulder any financial risk. Obviously, the devil is in the detail so we would need to see the proposed contract wording in order to fully understand the obligations of the Club. A number of tennis members enquired about what the Club proposes to do with courts 9 and 10 as they are currently unusable which means we are down to 3 courts only if it rains. GS answered that there may be a possibility that we could get those courts resurfaced at an advantageous cost as part of the padel tennis project, should it go ahead. This option will be explored as the project moves forward.

GS explained that one of our biggest challenges was how to utilize our facilities from 9am to 5pm during the week as they largely sit idle during this time. It was suggested that schools maybe interested in using the facilities during these times.

Committee to action

**7.0 ELECTION OF OFFICERS**

7.01 There were no new volunteers and the existing committee members all agreed to maintain their existing positions. This was proposed by Mark Blake and seconded by Nick Emery. So, for the coming year the committee will be:

Chairman – Gary Scanlon

Secretary – Geoff Cox

Treasurer – Phil Burrows

Ground Chair – Ian Bailey

House Chair – Ray Watkins

Social Secretary - vacant

Marketing & Communications – Mark Neville

Business Development – Sarah Elliott

plus a delegate from each section.

**8.0 ANY OTHER BUSINESS**

8.01 Mario Kousoulou questioned why no notices were posted on the club notice boards reminding members to renew their squash membership and the cost as had been done in previous years. Mark Neville confirmed that all renewal notices were sent out via Clubspark but understood that not all members have access to email and confirmed that he was looking to use the TVs in the bar area and the chalk board to post advertising/notices. Iain Lock confirmed that he will put up notices in future.

Mark Blake confirmed that he will be phone round all those people who have not renewed their memberships.

There being no other business the meeting closed at 9.00pm